



VIVEKANANDA COLLEGE

(GOVT. SPONSORED) (NAAC ACCREDITED GRADE 'A')

Ref. No.....

Date.....



POLICY ON FINANCIAL ASSISTANCE PROVIDED TO FACULTY MEMBERS FOR PARTICIPATION IN SEMINARS/CONFERENCES/FDPs/TRAINING PROGRAMMES, ETC.

Preamble: In alignment with its vision and mission statement, Vivekananda College, Thakurpukur, is dedicated to foster research aptitude among its teachers and supporting their involvement in developmental and career advancement activities. This policy on Financial Assistance Provided to Faculty Members for participation in Seminars / Conferences / FDPs / Training Programmes, etc., applies to all faculty members of Vivekananda College, Thakurpukur. It was formulated based on the Governing Body resolution dated 26-04-2018, Item:18(b)(ii).

Objectives of the Policy: The policy on Financial Assistance Provided to Faculty Members for Participation in Seminars / Conferences / FDPs / Training Programmes, etc., outlines a comprehensive framework and standard norms for applying and availing financial assistance for various academic and research-based developmental activities. The primary objectives of the policy are:

1. To promote a culture of research and development among the faculty members of Vivekananda College, Thakurpukur.
2. To encourage and facilitate the faculty members to undertake and participate in various career advancement programmes.
3. To upgrade the knowledge base and competency of the faculty by participating in seminars, webinars, conferences, workshops, and training programmes on significant and contemporary themes and methodologies.
4. To support continuous professional development and lifelong learning among faculty members.
5. To enhance the overall academic and research output of the institution.

Provision of Financial Assistance: Faculty members shall be provided with financial assistance for the following:



Richanda
Teacher-in-Charge
VIVEKANANDA COLLEGE
Thakurpukur, Kol-63



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1. Registration Fees:

- Financial assistance shall be provided to faculty members under special circumstances for payment towards the registration fee of seminars, conferences, training programmes, FDPs, etc.
- The college authority will reimburse the registration fee upon submission of proper documentation, such as receipts or other relevant documents.

2. Research Seed Money:

- Research seed money will be provided to faculty members for undertaking short-term research projects within the budgetary provisions of the college.
- Proposals for research projects should be submitted in a prescribed format and will be reviewed by a designated committee for approval.

H. Chandra

Principal
Vivekananda College
Thakurpukur Kol-63



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Teacher-in-Charge
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GB resolution indicating financial assistance

VIVEKANANDA COLLEGE
THAKURPUKUR, KOL-63.

Minutes and Resolutions of the Governing Body meeting held on 26-04-2018

Item-18 (b)(ii) Resolved that the faculty members shall be provided with financial assistance under certain specific circumstance, for the payment towards registration fees for Seminars/Workshops/FDP/etc.

Sd/-Sovan Chatterjee
President, G.B.

Sd/- Dr. T. K. Poddar)
Principal cum Secretary

GB resolution dtd 26-04-2018



Richanda
Teacher-in-Charge
VIVEKANANDA COLLEGE
Thakurpukur, Kol-63