



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

(An Autonomous Institution of the University Grants Commission)

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

PEER TEAM REPORT ON

Institutional Re-Accreditation of:

VIVEKANANDA COLLEGE

(Government Sponsored)

THAKURPUKUR CALCUTTA 700063

WEST BENGAL

Date of Visit: September 29 - October 1st, 2016

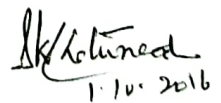
National Assessment and Accreditation Council

Bengaluru - 560072

Section I: GENERAL INFORMATION	
1.1 Name & Address of the Institution:	269, Diamond H. Road Thakurpukur
1.2 Year of Establishment:	21/08/1950
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools:	03: Science, Arts, Commerce
• Departments/ Centres:	23
• Programmes/ Courses offered:	UG-03, PG-02, UG-certificate-01
• Permanent Faculty Members:	85(Sanctioned Posts), Working-51
• Permanent Support Staff:	30
• Students:	2344(Male) + 2079(Female)=4423
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> • Grant- in-aid, Co-educational, Urban area, Govt. Sponsored College affiliated to Calcutta University • Infrastructure facilities and pro-active Management • Though Located in an urban area College caters mostly to students with rural background.
1.5 Dates of visit of the Peer Team	September 29 to 1 st October, 2016
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairperson	Prof.S.K Chaturvedi (Chairperson), Former Pro Vice Chancellor, CCS University.Meerut, UP
Member - Coordinator	Prof. N. Ramachandra swamy, Dept. of Biochemistry, Bangalore University, Bangalore-560 001
Member	Dr. Raghunath Madhav Misal, Principal,Pune District Education associations, waghire College of Arts,Commerce and Science, saswad, Tal. Purandhar,Dist. Pune- 412301(Maharashtra)
NAAC Officer:	Dr. M.S. Shyamasundar

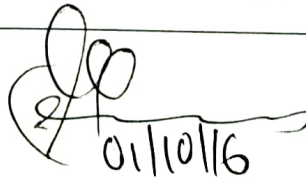
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Section II: CRITERION WISE ANALYSIS	Observations (Strengths and/or Weaknesses) on Key-Aspects
2.1 Curricular Aspects:	
2.1.1 Curricular Planning and Implementation:	<ul style="list-style-type: none"> • Affiliated to Calcutta University • Provides equal educational opportunities • Two teachers are BoS members in Calcutta University • 03 Years B.A., B.Sc., and B.Com., Honours course
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> • 06 months Certificate Course • 02-Skill Oriented Programme courses • Offers wide range of programs and combinations for UG and PG level • Optional/Elective and certificates Courses. • Skill oriented programs are available • UG programs offered in Annual Examination Systems and PG Programs offered in Semester System.
2.1.3 Curriculum Enrichment	<ul style="list-style-type: none"> • Participated in Workshops for syllabus upgradation • Placement cell and collaboration with different industrial houses • Syllabus revision takes place every five years by the University. • Guest Lectures are arranged to enrich the curriculum • The students given seminars and projects each year
2.1.4 Feedback System	<ul style="list-style-type: none"> • Structured feedback on curriculum is obtained from the students • Feedback system from all other stakeholders need to be strengthened • Senior faculty members participate in syllabi restructured workshops and contribute to the design and development of curriculum.
2.2 Teaching-Learning & Evaluation:	

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2.2.1 Student Enrolment and Profile:	<ul style="list-style-type: none"> • As per Nielson –India Today survey-1st place among eastern regional educational institutions-2012-13 and 2013-2014. • Widely published, transparent online and merit based admission process. • Access for socially and economically underprivileged groups carried out as per central Govt. norms. • There are a good number of applications for each course.
2.2.2 Catering to Student Diversity:	<ul style="list-style-type: none"> • Slow and advanced learners are identified and given necessary support • Grievance Redressal cell and Women cell • Fees concession for needy students • The college organizes well-structured one-day orientation program for all the fresher students. • Special coaching is given to slow learners. • Remedial coaching classes are conducted regularly.
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> • Chalk and talk method is the common practice along with the ICT method in same classroom • Academic plan and calendar prepared in advance and executed • Hands on training, lectures, film screening, field visits, tour are used regularly. • Feedback on evaluating lecturers from students is obtained.
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> • Teachers are appointed as per West Bengal College service Commission • There are 37 teachers with Ph.D. and 07 teachers with M.Phil. • Considerable Female representation as Faculty Members.
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> • The college implements the reforms related to evaluation of the students • There exists good and confidential/trustworthy evaluation process. • Grievance redressal procedure exists. • There is a continuous evaluation of students by teachers besides the term end and annual examinations.
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> • Internal Assessment results are displayed on the departmental notice board.

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	<ul style="list-style-type: none"> • Examination results are good. • Advanced teaching methods are used for better learning outcomes. • Steps may be taken to minimize the drop rate.
2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> • College is not recognized as a research centre. • Research proposals prepared by the faculty are first approved by an internal screening committee, headed by the Principal • Faculty are encouraged to take up research activities by providing necessary resources and infrastructural facilities. • 04 minor research projects (MRP) funded by UGC have been completed. Teachers students research projects funded by RGC-VC are ongoing.
2.3.2 Resource Mobilization for Research:	<ul style="list-style-type: none"> • No specific funds earmarked for research activities for the faculty, yet some amount are provided by GB by the way of MRP. • The Principal investigator has absolute autonomy with regard to the utilization of the available funds from UGC • During the last four years a total of Rs. 89,400.00 was sanctioned by the college towards part of the research work for the students
2.3.3 Research Facilities:	<ul style="list-style-type: none"> • The college has well-equipped laboratories • The college has a rich Central Library • Computer laboratories are equipped with internet facilities.
2.3.4 Research Publications and Awards:	<ul style="list-style-type: none"> • Since 2007 the college is publishing a peer-reviewed journal Bodhi. • Faculty from 18 departments have published papers in different journals. • Some of the faculty members have contributed by way of books and chapters in books
2.3.5 Consultancy:	<ul style="list-style-type: none"> • Informal consultancy exists • The senior faculty are invited by many institutions to give lectures to their students
2.3.6 Extension Activities and Institutional Social Responsibility:	<ul style="list-style-type: none"> • NCC Army wing is in existence and active • NSS unit engaged in social activities by organizing and conducting rallies and also adopting a nearby village • Blood donation camps, Eye testing, Thalassemia, etc., conducted on regular basis

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2.3.7 Collaborations:	<ul style="list-style-type: none"> • The college organizes seminars in collaboration with other institutes/University/NGO's • For social changes and development some activities have been maintained with the help of NGO's
2.4 Infrastructure and Learning Resources:	
B2.4.1 Physical Facilities:	<ul style="list-style-type: none"> • College has an audio-visually well-equipped seminar rooms with air-condition • The College has a Botanical Garden • Science Department are provided with OHP/LCD projectors. • The College has a Campus Area of 6.17 acres land and built-up area on 3500 sq.mts. built-up area accommodating class rooms, library, laboratories, multipurpose auditorium, gymnasium, cafeteria, Bank, Bookshop, indoor and outdoor game facilities and boys and girls common room. • One Medicine Plant garden is available. • Three Smart Class rooms and one audio-visual well equipped seminar room is available.
2.4.2 Library as a Learning Resource:	<ul style="list-style-type: none"> • The Library has a total built-up area of 1200 sq.mts and has about 40000 books, Journals and adequate reading spaces. • The Library has an advisory committee to guide effective functioning of the library. • The Library is partially computerized and networked with other library. • INFLIBNET, OPAC is available. • JAWS for visually challenged available.
2.4.3 IT Infrastructure:	<ul style="list-style-type: none"> • 93 computers and 8 laptops and licensed softwares are available for students and faculty. • The College has adequate budgetary provision to the purchase, upgrading and maintenance of computers. • ICT enabled learning process exists. • Pro-actively strengthening of ICT through computers, networking, LCD and internet facility in class rooms. • Languages Laboratory is available.

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<p>2.4.4 Maintenance of Campus Facilities:</p>	<ul style="list-style-type: none"> • Sufficient budget is provided for repair and maintenance of infrastructure. • Computers, furniture and equipment are maintained through external agencies. • Campus maintenance under taken by administrator of the College.
<p>2.5 Student Support and Progression:</p>	
<p>2.5.1 Student Mentoring and Support:</p>	<ul style="list-style-type: none"> • The students are encouraged to participate in extra and co-curricular activities. • Institutional and Government scholarships for the students belonging SC/ST/OBC categories and economically backward category are available. • Grievance redressal cell, culture cell, Research Guidance cell, Placement cell, Kanyashreepokalp, Women cell, Counselling Cell, Student Welfare fund, Anti Drug Squad and doctor facility are available.
<p>2.5.2 Student Progression:</p>	<ul style="list-style-type: none"> • Pass percentages of the students is good (between 75% to 99%) • 60% undergraduate students go for higher education and few get employment.
<p>2.5.3 Student Participation and Activities:</p>	<ul style="list-style-type: none"> • The college is organizing and encouraging the students for participation in sports, extracurricular and cultural activities • The students' performance at the University and Inter College level sports event are good. • The College has an elected Student Union. The general Secretary of the union is an ex-office member of Governing Body (GB)
<p>2.6 Governance and Leadership:</p>	
<p>2.6.1 Institutional Vision and Leadership:</p>	<ul style="list-style-type: none"> • As a Government Sponsored College it is managed by the GB • The College management provides efficient leadership in translating the vision and mission of the college in reality. • Institution has vision to cater the high education need of the local community. • General Secretary of the student union, Teaching and Non-teaching staff are involved in decision making so as to improve institutional progress.
<p>2.6.2 Strategy Development and Deployment:</p>	<ul style="list-style-type: none"> • The College has a well-defined organizational structure. • Well defined perspective plans and road maps are available. • Post NAAC initiatives are visible.

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2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> • Annual performance appraisal system in place. • Faculty are encouraged to empower themselves by attending orientation, refresher courses, seminars/workshops and conferences. • Faculty involved in various committees like academic research promotion, examination, building and library, etc.
2.6.4 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> • Internal and external Audit system are in practice. • The College receives budgetary grants from Government and development grants from UGC and Fees receipts from the students. • Rs. 895,591/= per annum generated from staff quarters rent, rent from Bank and royalty from Computer Centre and from fish tanks.
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> • IQAC is constituted as per norms with external members. • SWOC analysis regularly carried out. • IQAC mechanism needs to aligned more with NAAC core values.
2.7 Innovations and Best Practices:	
2.7.1 Environment Consciousness:	<ul style="list-style-type: none"> • Plantation undertaken inside the campus. • Eco friendly environment • Green audit yet to be initiated, however, rain water harvesting and solar energy used efforts are seen
2.7.2 Innovations:	<ul style="list-style-type: none"> • The Department of Botany has medicinal plant garden which may be upgraded and used commercially. • Involvement in community out reach programs visible • Online and transparent admission process • CCTV and Biometric system exists

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2.7.3 Best Practices:	<ul style="list-style-type: none"> • Promotion of research culture is visible. • Extensive use of ICT as learning Resources and student centric. • Ragging and Gender/atrocities free Campus. • Steps taken for waste management.
Section III: OVERALL ANALYSIS	Observations (Please limit to five major ones for each and use telegraphic language. It is not necessary to denote all the five bullets for each)
3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Pro-active and visionary management. • Dedicated and qualified faculty. • State of art infrastructural facilities of sports, games and non-teaching quarter. • Examination results are good. • The college has sufficient land for future expansion.
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • The several permanent teaching posts are vacant, non-teaching posts are also inadequate. • Professional and skill oriented courses yet to be added. • Meager collaborative programs. • Research culture should be further encouraged. • Consultancy and extension programs have to be improved.
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> • Availability of land area for expansion of infrastructure and autonomous programs and P.G. courses. • Pro-active alumni. • Good location of the College. • Automation of office and finance department. • Potential for better Social out rich.
3.4 Institutional Challenges:	<ul style="list-style-type: none"> • Recruiting qualified faculty for grant in aid programs. • Employability of students of all disciplines and education programs. • Production of good human resources to accept global challenges. • To equip students with communication and soft skill. • To reduce drop-out rate. • Job market exploration for the students placement.

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Section IV: Recommendations for Quality Enhancement of the Institution
(Please limit to ten major ones and use telegraphic language. It is not necessary to indicate all the ten bullets)

- Vacant Teaching and non-teaching posts may be filled-up on priority basis.
- Women study centre may be established with UGC Assistance.
- Professional job-oriented and need based courses may be introduced.
- To motivate all eligible faculty members to apply for funded projects in locally relevant areas.
- Strengthen self-financing programs with qualified faculty.
- Post-Graduate programs may be introduced.
- Cultivate research culture by provision of incentive such as seed money TA/DA for attending conferences/Workshops/Seminars.
- Centralized placement cell may take further step to facilitate career guidance and employment opportunities to the students with formal guidelines.
- Faculty may be encouraged for taking up research activities intensively.
- Strengthening ICT enabled teaching learning methods including e-learning resources.
- Competitive examination coaching centre should be made more available.
- Facilities like girls and boy's hostels and more outdoor sports be created.
- Mentor and maintee system be introduced.

I agree with the Observations of the Peer Team as mentioned in this Report.

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Signature of the Head of the Institution

PRINCIPAL
Vivekananda College
Thakurpukur, Kol-63

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Signatures of the Peer Team Members:

Name and Designation		Signature with date
Prof.S.K Chaturvedi (Chairperson), Former Pro Vice Chancellor, CCS University.Meerut, UP	Chairperson	<i>[Handwritten Signature]</i> 1.10.2016
Prof. N. Ramachandra swamy, Dept. of Biochemistry, Bangalore University, Bangalore-560 001	Member Co-ordinator	<i>[Handwritten Signature]</i> 01/10/16
Dr. Raghunath Madhav Misal, Principal,Pune District Education associations, waghire College of Arts,Commerce and Science, saswad, Tal. Purandhar,Dist. Pune- 412301(Maharashtra)	Member	<i>[Handwritten Signature]</i> 1.10.16
Dr. M.S. Shyamasundar	NAAC Officer	

Place: Thakurpukur,
Kolkata

Date: October 1, 2016