



# VIVEKANANDA COLLEGE

THAKURPUKUR

**NAAC ACCREDITED GRADE 'A'**

**Department of Commerce**

## Notice

**Date: 21-12-2021**

### **INFORMATION TECHNOLOGY (SEC3.1CHG)**

#### **Project File**

1. Prepare letter head of a company showing the following information
  - a. Name of the Company
  - b. Address of the registered office
  - c. Logo of the company
  - d. Email – id
  - e. Phone No.
2. Collect the marks for 30 students for the subjects – Financial Accounting, Human Resource Management, Taxation, Economics and Business Laws out of 100. Calculate the following:
  - a. Total Marks of every student for all the 05 subjects
  - b. Average Marks of every student for all the 05 subjects

The project must be submitted only in **PDF** format by **January 03, 2022 (03/01/2022)**. The project must be submitted **only** through the google form link given below.

#### **For Honours Students**

[https://docs.google.com/forms/d/e/1FAIpQLScZ0c1XyKw1xf30ZLRC1vRmu2Lyzd6Ly-GV89sF1WMkId3ZWg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScZ0c1XyKw1xf30ZLRC1vRmu2Lyzd6Ly-GV89sF1WMkId3ZWg/viewform?usp=sf_link)

#### **For General Students**

[https://docs.google.com/forms/d/e/1FAIpQLScTgomq3UOB71btT-KLMG473N091X-iYln9RSPlucq3VdOKKA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScTgomq3UOB71btT-KLMG473N091X-iYln9RSPlucq3VdOKKA/viewform?usp=sf_link)

**By order  
Principal**

269, DIAMOND HARBOUR ROAD, KOLKATA-700063

E-MAIL: [vivekanandacollege63@gmail.com](mailto:vivekanandacollege63@gmail.com), [vivekananda\\_college@vckolkata63.org](mailto:vivekananda_college@vckolkata63.org)